

GNC Volunteer Online Training Checklist & Instructions

My Name: _____

(Please print)

School name/Location of your Good News Club: _____

My Good News Club Role(s) (check all that apply):

☐ Team Leader ☐ Administrative Coordinator ☐ Small Group Leader ☐ Prayer Coordinator ☐ Counselor
☐ Main Teacher ☐ Assistant Teacher ☐ Snack Coordinator ☐ Support role*
☐ Other/Unsure (Please specify details): _____

* Support role examples: handing out name tags and/or snacks, holding song visuals, etc. Only need to view courses with asterisk (*) in the list below.

1. Login to your CEF CMI.com account or create one for free to begin.

- Go to [The Wordless Book Training - Children's Ministries Institute \(cefcmi.com\)](http://The Wordless Book Training - Children's Ministries Institute (cefcmi.com)) to complete the Wordless Book training.
- Click on the blue "Take This Course" button. The page will then automatically reload.
- Now click on the blue "Start Course" button.
- Watch the training video that now appears when you scroll down. Keep track of your progress with the checklist menu to the left of the page.

2. After you have completed the Wordless Book Training video, continue to the next steps:

- Go to: [Good News Club Quick Start Training - Children's Ministries Institute \(cefcmi.com\)](http://Good News Club Quick Start Training - Children's Ministries Institute (cefcmi.com)) to complete the remainder of the training classes. *If you are prompted for an access code, use: **gnctraining***
- Repeat the steps above to view each video in this course (the required parts of this course are the lower seven topics listed in the table below)
- Please complete *at least* the sessions listed below. Other sessions are available on cefcmi.com and may be viewed but are not required.

Required Courses:	Date Completed
Wordless Book* (42 min.)	
Why Evangelize Children (24 min.)	
Teaching CEF Curriculum (39 min.)	
Welcome to the Team! (22 min.)	
Managed Fun (30 min.)	
Teaching Verses and Songs (39 min.)	
Guiding Children to the Savior* (47 min.)	
Good News Club Demonstration (61 min.)	

Recommended: You may also view demonstrations and an overview video for the curriculum series being taught in your Good News Club this semester by searching the curriculum title at www.cefonline.com/freedemos

NOTE: Additional training and orientation for teaching specialized roles (such as teaching Evangelistic and/or Christian Growth-centered Bible lessons, missions, and more) may also be required in further meetings with your teaching team. Check with your group's Team Leader/Lead Teacher or local CEF coordinator for specific training details for your group.

Please return this completed form to our office:

- 1) Via email to evanvilleoffice@cefindiana.com
- 2) Mail to: CEF of Indiana, Inc. Evansville Area Chapter, 1900 E. Morgan Ave. Evansville, IN 47711

Thank you!